



FIRE DEPARTMENT REQUIREMENTS

NOTE: SMOKING IS PROHIBITED DURING MOVE-IN AND MOVE-OUT PERIODS.

1. All materials used in the construction and decoration of an exhibit must be flame retardant. This includes scenery, backdrops, drapes, tables and dust covers. Cardboard boxes may not be utilized as part of an exhibit or display per the Tarrant County Fire Department.
2. Any vehicle or other apparatus which has a fuel tank and needs to be displayed, must have a locked gas cap, battery cables disconnected and one gallon or less of gas in the gas tank.
3. All fire EXITS must be kept clean and unobstructed.
4. Fire extinguishers and fire hose cabinets are to remain visible and accessible at all times.
5. NO storage of any kind is allowed behind the back drapes, display wall or inside the display area. All cartons, crates, containers, packing materials, etc., which are necessary for repacking, should be labeled with EMPTY stickers and removed from the show floor.
6. All vehicles not on display must be removed from the facility, BEFORE attendees are allowed onto the exhibit floor.
7. No painting of signs, displays, or other objects will be permitted inside of the facility.
8. During move-in, set-up and move-out periods, we will require designated NO FREIGHT aisles. The Fire Department requires these aisles to be kept clear at all times.
9. All fully enclosed booths with enclosed rooms must have at least (2) Exits which lead directly to the aisle. They must be equipped with a smoke detector and fire extinguisher for each enclosed area. Additional equipment may be determined by the Tarrant County Fire Marshall.
10. The Fire Department may exercise its right to assign a fire detail to the premises during open show hours.
11. All electrical material and equipment must meet national and local electrical codes.
12. Any use of two wire extension cords must be grounded and must not be used to exceed their listed amp rating.

13. All temporary electric wiring must be accessible and free from debris and storage material.

14. Helium tanks and balloons are prohibited within the facility unless tethered to a fixed object, and must be approved by the Event Coordinator and Fire Marshall.

15. Any type of cooking demonstration in the facility should be put in writing to the Event Coordinator and will be passed on to the Fire Marshall for approval.

16. Any request for pyrotechnic displays must be put in writing in advance to the Event Coordinator. When pyrotechnic displays are used on or in the facility, a permit from the Gaylord Texan Resort & Convention Center is required. If approved, a demo will have to take place, prior to the event, in the presence of the Tarrant County Fire Marshall at the client's expense. NO deviations can be made once the display has been approved, and the Fire Marshall will be present at the actual time of the display.

17. Exhibits which have an enclosed room or occupiable second story must post notice on the outside of the room, or at the bottom of the stairway of the maximum people occupancy (or total weight load of the second level) permitted in the area at one time. If occupancy of second level is intended to be more than ten (10) people at any one time, a second stairway is required.

COOKING

Cooking demonstration will be allowed only with approval of the Gaylord Texan Operations and Catering Departments. A permit from the Tarrant County Fire Department is required if cooking will be performed.

SPECIAL PERMITS

Special permits are required by the Tarrant County Fire Department for the following:

1. Display or operation of any heater, barbecue, heat producing device, open flame, candles, lamps, lanterns, torches, etc.
2. Display or operations of any electrical, mechanical, or chemical device which may be deemed hazardous by the fire department.
3. Use or storage of flammable liquids, compressed gases or dangerous chemicals.