



NAME OF CONFERENCE: _____ HDAW 2022 _____

Orders received within 72 hours of the requested delivery date will be assessed a \$100.00 pop up fee, per delivery.

Please fill out this form completely, including payment information, and **email to Lauren Ballard at lballard@gaylordhotels.com** or mail to: Catering Department, Gaylord Texan Resort and Convention Center on Lake Grapevine, 1501 Gaylord Trail, Grapevine, TX 76051.

NOTE: If you are requesting more than one delivery per day, please complete a separate form for each day/time period.

CONTACT INFORMATION

Booth Name: _____ Booth #: _____
First Name: _____ Last Name: _____
Street Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Mobile: _____ Email: _____
On-Site Contact: _____ Mobile: _____

- Once order has been received a banquet event order will be created and sent to the client for review and signature to confirm.
- A link to submit a credit card for payment will be sent to client once confirmed.
- 100% of all estimated charges will be due 10 days prior to arrival.
- All items listed are subject to a 25% taxable service charge and 8.25% sales tax.

ITEM	COST	QUANTITY
Beverages		
Freshly Brewed Regular and Decaffeinated French Roast Coffee and Select Teas	\$60.00++ per ½ gallon \$120++ per gallon	
Bottled Juices (apple, cranberry, orange and grapefruit)	\$7.00++ each	
Soft Drinks (Pepsi, Diet Pepsi, Sierra Mist)	\$7.00++ each	
Bottled Waters	\$7.00++ each	
Iced Tea/Lemonade	\$83.00++ per gallon	
Alcoholic Beverages (Bartender required) inclusive of tax		
Domestic Beer: Bud, Bud Light, Miller Light, Coors, Coors Light	\$8.00++ each (12 minimum)	
Imported Beer: Heineken, Corona, Amstel Light	\$9.00++ each (12 minimum)	
Wine: House Chardonnay & House Cabernet	\$60.00 ++ bottle	

Food		
Pastries		
Bagels with Cream Cheese and Preserves	\$66.00 ++ dozen (1 dozen minimum)	
Bakery Goods Including: Croissants, Muffins, Danish and Breakfast Breads with Appropriate Condiments	\$66.00 ++ dozen (1 dozen minimum)	
Brownies (by the dozen only)	\$66.00 ++ dozen (1 dozen minimum)	
Cookies (assorted, by the dozen only)	\$66.00 ++ dozen (1 dozen minimum)	
Cold Items		
Display of Fresh Sliced Fruits Served with Vanilla Blackberry Yogurt (small for 10 people, large for 25 people)	\$150.00 ++ small \$375.00 ++ large	
Display of Fresh Vegetables with Herb Dip (small for 10 people, large for 25 people)	\$150.00 ++ small \$375.00 ++ large	
International Cheese Display with Dried Fruits, Nuts, Housemade Breads (small for 10 people, large for 25 people)	\$220.00 ++ small \$550.00 ++ large	
Assorted Deli Sandwiches (Ham, Turkey and Roast Beef) Please indicate your selection.	\$120.00 ++ dozen (1 dozen minimum)	
Wraps (Vegetarian, Chicken Salad). Please indicate your selection.	\$96.00 ++ dozen (1 dozen minimum)	
Seasonal Whole Fruit. Please indicate your quantity.	\$5.00 ++ each	
Snacks		
Mixed Nuts (bulk, 5 lb minimum)	\$40.00 ++ pound	
Bar Mix (bulk, 5 lb minimum)	\$35.00 ++ pound	
Pretzels (bulk, 5 lb minimum)	\$25.00 ++ pound	
Potato Chips (bulk, 5 lb minimum)	\$25.00 ++ pound	
Breakfast, Power and Granola Bars	\$5.00 ++ each	
Potato Chips, Popcorn and Pretzels (individual bags). Please indicate your selection.	\$5.00++ each	
Ice Cream Bars (assorted)	\$7.50 ++ each	
Candy Bars (assorted)	\$5.00 ++ each	
Soft Warm Pretzels, Smoked Gouda Sauce	\$65.00 ++ dozen (1 dozen minimum)	

Miscellaneous		
Ice	\$120.00 ++ per 20 lbs. plus \$25.00 ++ delivery per day	
Popcorn Machine (Attendant Required)	\$250.00 ++ per day rental/ Attendant \$175.00++	
Popcorn by the bag (60 bag minimum)	\$5.00++ per bag	
Margarita Frozen Machine (2 flavors)- 180 drinks minimum (Bartender Required)	\$12.00+ per drink/ (180 drinks minimum)	
Attendant/Bartender (Please specify times)	\$200.00 ++ each per 2 hour minimum \$50.00++ each additional hour	

All Food and Beverage items listed are subject to a 25% taxable service charge and 8.25% sales tax.
 All non-food items are subject to 8.25% sales tax.

Food and beverage ordered through the hotel will be supplied with proper serviceware and utensils.

Each exhibitor is responsible for storage of their food and beverage items.
 The hotel will not provide storage and/or pick up or deliver items.

NOTE: All beverages, including bottled water, soft drinks, alcoholic beverages, beer and wine will be supplied by the hotel and orders must go through catering. In compliance with the Texas Alcohol Beverage Commission, the Gaylord Texan requires that only those individuals 21 years of age or older are able to order or consume any alcoholic beverages. It is against hotel policy to bring any outside alcohol onto the premises. Pricing will be retail plus service charge and applicable taxes.

All pricing is subject to change.

Please List Dates & Times of Service Needed
