HDAW27
Heavy Duty Aftermarket Week '27

CHECKLIST

This index is provided as a quick reference to enable you to find the service or information you need.

IMMEDIATE ACTION REQUIRED	DUE DATE	RETURNED
Badge Registration	ASAP	_____
Certificates of Insurance	December 18, 2026	_____
Concept 2000	December 18, 2026	_____
Exhibitor Appointed Contractor Form	December 18, 2026	_____
Housing	ASAP	_____
Sponsorship Order Form	ASAP	_____
Vehicle Entry Procedure Form	ASAP	_____

RULES & REGULATIONS

General Information	_____	_____
Exhibit & Display Rules & Regulations	_____	_____
Fire Safety Regulations	_____	_____
Non-Exhibiting Supplier Status	_____	_____
Solicitations/Unauthorized Services	_____	_____
Updated Union Rules and Jurisdiction	_____	_____

REGISTRATION SERVICES	DUE DATE	RETURNED
Lead Retrieval *(Event Citadel)*	November 5, 2026	_____

GAYLORD TEXAN SERVICES	DUE DATE	RETURNED
Welcome	_____	_____
Rules & Regulations for Exhibits & Displays	_____	_____
Utility Services	January 5, 2027	_____
Network/Telecommunications Terms & Cond.	_____	_____
Network & Telecommunications	January 5, 2027	_____
Floral	January 5, 2027	_____
Vehicle Display Permit Application	January 5, 2027	_____
Vehicle Permit Application Instructions	_____	_____

FREEMAN SERVICES/SHIPPING	DUE DATE	RETURNED
Advance Shipping (To Warehouse)	January 11, 2027	_____
Direct Shipments (To Gaylord Texan)	January 17-18, 2027	_____
International Freight-Ocean	December 30, 2026	_____
International Freight-Air	January 6, 2027	_____
Shipping Information & Instructions	_____	_____
Official Drayage Rate Sheet	_____	_____
Floor Plan	_____	_____
Shipping Labels	_____	_____

Miscellaneous Equipment & Services

Method of Payment	December 21, 2026	_____
Third Party Authorization	December 21, 2026	_____
Booth Furnishings	December 21, 2026	_____
Furniture Accessories	December 21, 2026	_____
Specialty Carpet	December 21, 2026	_____
Rental Exhibits	December 21, 2026	_____
Exhibit Packages	December 21, 2026	_____
Exhibit Accessories	December 21, 2026	_____
Freeman Totalflex	December 21, 2026	_____
Graphics & Signs	December 21, 2026	_____
Artwork Guidelines	December 21, 2026	_____
Labor Jurisdiction	December 21, 2026	_____
Installation & Dismantle Labor	December 21, 2026	_____
Exhibit Transportation	December 21, 2026	_____
Material Handling	December 21, 2026	_____
Forklift/Rigging Labor	December 21, 2026	_____
Freeman Outbound Shipping	December 21, 2026	_____