UNION RULES & JURISDICTION

To assist you in planning for your participation in the Conference, we are certain you will appreciate knowing in advance that Union labor will be required for certain aspects of your exhibit handling. To help you understand the Conference site work rules, we ask that you read the following.

EXHIBIT LABOR & PLUMBING:
Responsible for assembly, installation and dismantling of anything that uses electricity as a source of power to the building electrical system. This includes:

- Electrical wiring
- Electrical signs
- Multiple TV and VCR connections
- Videotaping using multiple video cameras, including camera operation, audio and lighting

Responsible for all plumbing supplies. This includes:

- Air
- Water
- Gas lines
- Tanks and vending

TEAMSTER LABOR- TEAMSTER UNION LOCAL 745:
The Teamsters Union Local 745 has jurisdiction for the operation of all material-handling equipment, all unloading and reloading and the handling of empty containers. Exhibiting suppliers may unload their own vehicles, provided they do not use any material handling equipment (fork-lifts, flatbeds, dollies, pallet jacks etc.).

INSTALLATION & DISMANTLE LABOR- DECORATORS UNION LOCAL 756:
The Decorators Union Local 756 has jurisdiction for the installation and dismantling of all exhibits, including carpet, furniture and hanging signs. All hired labor must belong to Local 756. Labor can be ordered in advance by returning the enclosed form, or on show site at the Freeman Service Desk.

Three options for installation and dismantle labor exist in Dallas. Labor may be:

- performed by full-time employees of the exhibiting company; or
- hired through Freeman, the official general service contractor; or
- hired through an exhibiting supplier appointed contractor (EAC)

PLEASE NOTE:

- **Do not tip any employee**. Do not give coffee breaks, for union employees have a fifteen (15) minute paid break mid-morning and mid-afternoon. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to Freeman and/or Conference Management. Union employees are paid a good wage scale, and tipping is strongly discouraged and is not an accepted policy of any Official Service Supplier.
- If you encounter difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of Freeman. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Service Desk and discuss it with the person in charge.