VEHICLE ENTRY INFORMATION/ PROCEDURES

HDAW27
Heavy Duty Aftermarket Week '27

Exhibiting suppliers who intend to display a vehicle within the confines of their booth (**island or peninsula configurations only**) must obtain a Vehicle Permit from the Gaylord Texan Resort & Convention Center. The Application for Permit can be found within the Online Exhibiting Supplier Guide under the GAYLORD TEXAN SERVICES Section.

The Vehicle Permit Application must be completed in full and remitted to the Gaylord Texan **no less than one week prior to the vehicle move-in date.**

Requirements:

- Liquid-fueled vehicles must have fewer than five (5) gallons in the fuel tank or ¼ of less fuel gauge reading.
- All batteries must be disconnected by disconnecting the positive terminal. A master battery disconnect switch may be used to disconnect all electrical circuits.
- The electrical circuit of the vehicle must be completely disabled. Vehicles with multiple batteries may require that all batteries in the vehicle be disconnected.
- A vehicle may have an alternate power supply connected if it meets the following criteria:
    - Building must be sprinkler protected.
    - Constant attendance at the vehicle during open Product Expo hours.
    - Electrical circuits disconnected after Product Expo hours & signed off by the Property Owner's representative.
    - During public display times, fuel systems and the starting circuits shall not be operable (i.e. fuses pulled or circuit breakers disconnected).
- The fuel tank filler cap shall be secured by the use of duct tape or other means to such an extent that it has been made difficult to remove. A locking gas lid on the vehicle is an acceptable means of securing the filler cap.
- Vehicle may not be run without prior approval of the Fire Marshal. Fire Marshal must be present the entire time the vehicle is running.

Move-In Procedures:

- All vehicle inspections shall be conducted between 8:00 am and 5:00 om Monday through Friday, excluding holidays. All other times require an after-hours inspection fee of $45.00 per hour with a two-hour minimum to be paid at the time of inspection, or in advance via check made to the City of Grapevine, or via credit card at:
  https://www.grapevinetexas.gov/1563/Pay-Online-Fire-Inspection-Fees
  Please reference HDAW and the hotel contact you are working with under the "purpose of payment" tab.
- The fire inspector will circle the fuel tank level at the time of move in, but prior to entering the building.

  Submit completed application to the Gaylord Texan direct at:
  Gaylord Texan Exhibit Hall, 1501 Gaylord Trail, Grapevine, TX 76051, or fax form to 817-778-3677

NO VEHICLES WILL BE ALLOWED IN THE BUILDING WITHOUT AN APPROVED PERMIT ON FILE IN THE FIRE MARSHAL AND EXHIBIT HALL OFFICE.